

1 - CALL TO ORDER - WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Emma Sutton. Board members James Easterday, Danielle Fugere, Mike Kirker and Erin Mullen-Brosnan were present. Dean Kelch and Robert Muzinich were absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance were: Debra Brandon, Virginia Crum-Ross, Joanne Dowell, Nancy Reiser, Dan Robertson, Dee Stewart, Lewis Stewart.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Dee Stewart reported that the Port Costa Conservation Society would be holding their Art Show and BBQ on September 15.

Dolores Morales reported that Crockett Recreation is hosting the annual Oktoberfest on Saturday, September 29 from 6:00 to 10:00 PM. Tickets are \$15 per person or two for \$25.00

Dan Robertson reported that the Coastal Clean-up at Eckly is scheduled for September 15 from 8:30 AM until 12:00 PM.

Dan Robertson also reported that the library is hosting a crazy hat contest on September 15, at 2:00 PM at the Crockett Library. Frist prize is a ticket to the Jan Wahl event hosted by the Carquinez Women's Club to be held on Sunday, September 29.

Joanne Dowell reported that the Chamber would be holding a mixer on Friday, September 28.

3 - PRESIDENT'S REPORT

Danielle Fugere reported that she attended a Phillips 66 Fenceline meeting, and found their notification procedure from the latest incident to be disturbing, and that work needs to be done on their notification procedures.

4 - CONSIDER MICROGRANT APPROVAL

The Carquinez Middle School is requesting a microgrant in the amount of \$1,000 to be used for Challenge Day at the Middle School. Erin Mullen-Brosnan made a motion to make a grant to Carquinez Middle School in the amount of \$1,000, with any unused funds to be returned to the CCF. James Easterday seconded the motion, and the motion carried with 4 ayes and Mike Kirker abstaining from the Carquinez Middle School Request.

5 - FUNDRAISING ASSISTANCE APPROVAL AND PREAPPROVAL

Erin Mullen-Brosnan made a motion to approve the following fundraising assistance deposits. James Easterday seconded the motion, and the motion carried with 4 ayes and Mike Kirker abstaining from the Carquinez Middle School deposit.

Organization: Carquinez 8th Grade PTSA
Event: 8th Grade Promotion
Amount: \$2,290.00

Organization: Port Costa Conservation Society
Event: Sugar Town Festival Booth
Amount: \$346.00

St. Marks Church is requesting that they be placed on the fundraising calendar for their October pasta dinner. Mike Kirker made a motion to approve St. Marks Church for the October fundraising calendar. Danielle Fugere seconded the motion, and the motion carried unanimously.

6 – ADVANCED TICKET SALES FOR THE FUNDRAISING ASSISTANCE PROGRAM

The Crockett Quilters had asked how far in advance they could sell tickets for their quilt raffle held in December. The Project Funding Committee looked over FRA rules and found that there is nothing in the rules preventing advanced ticket sales. The Project Funding Committee felt that it should be at the discretion of the Board. Danielle suggested that sales be within the same calendar. The Project Funding Committee will work on verbiage for the application, and will bring it back to the Board for approval at the October meeting.

7 – APPROVE RESOLUTION 2012-2

The CCF Oversight Committee has been working with the various tax-based entities to distribute Crockett Cogeneration property taxes for immediate needs in Crockett. Mike Kirker reported that there is \$206,606 available for distribution at this time. Mike presented a draft of Resolution 2012-2 recommending the allocation of these funds as follows. Crockett Library - \$21,500; Crockett Recreation Department \$50,417; Crockett Carquinez Fire Department - \$60,886; Crockett-Valona Sanitary District \$69,803. Danielle Fugere made a motion to accept the Return-to-Source Oversight Committee's recommendations to allocate funds as described in Resolution No. 2012-2. James Easterday seconded the motion, and the motion carried unanimously.

6 – ELECTION

Emma Sutton reported that the CCF had received four applications for the four open board positions. Three of the four nomination petitions (Nancy Reiser, Erin Mullen-Brosnan and Phillip James Perrin) had the required 20 signatures from registered voters. The fourth petition for Brian Montgomery only had 17 signatures that could be verified. Of the 27 signatures he had obtained, six signatures could not be verified as registered voters, one signature had an incorrect address, and three signatures were illegible. It was the consensus of the Board to return the petition to Brian Montgomery so that he can attempt to have the illegible signatures clarified. We will not accept new signatures, and the corrected petition should be submitted to the Foundation on or before September 14.

7 - 444 LORING AVENUE

James Easterday reported that county signed off on the permit for the improvements to the deck and stairs.

8 - TREASURER'S REPORT

Erin Mullen-Brosnan presented the Treasurer's report for May. Net income for May was \$-7,159.10, expenses were \$3,451.92 and distributions were \$3,935.34. Total Liabilities & Equity was \$4,525,226.28. Mike Kirker made a motion to approve the Treasurer's report. James Easterday seconded the motion, and the motion carried unanimously.

9 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Jeanne Owens reported on correspondence received in August. Jeanne also presented minutes from the August Board meeting. Erin Mullen-Brosnan made a motion to approve the Secretary's report. James Easterday seconded the motion, and the motion carried unanimously.

10 - BANK OF THE WEST SIGNATURE CARD

It was the consensus of the Board that James Easterday, Erin Mullen-Brosnan, Mike Kirker and Jeanne Owens would be the signatories for the Bank of the West checking account.

10 - COMMITTEE REPORTS

The Project Funding Committee met to go over final reports and fundraising assistance deposits. They also discussed advanced ticket sales for the Fundraising Assistance Program.

Emma Sutton reported that 2012 is the year for a town survey.

11 - FUTURE AGENDA ITEMS

Election; Fundraising Assistance Advanced Ticket Sales; 444 Loring Avenue; Town Survey; Board Orientation

12 - BOARD AND PUBLIC COMMENT

There was no Board or public comment.

13- ADJOURNMENT TO OCTOBER 4, 2012.

Emma Sutton adjourned the meeting at 8:30 PM until October 4, 2012.

Respectfully submitted,

Jeanne Owens
Office Secretary