

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order at 7:04 PM by CCF Chairperson Chuck Spoon. Board members Fred Clerici, Nancy Miller, Brian Montgomery, Gaunt Murdock, and Marla Parada were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Paul Byer, Jerry Littleton, Nancy Rieser, Dan Robertson, Mary Wais.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Marla Parada stated that she has enjoyed serving on the CCF Board for the past four years.

Nancy Miller stated that it has been a privilege to serve on the CCF Board. She wished the new Board the best, and said she will be attending meetings occasionally.

Fred Clerici reported that it has been an honor serving on the CCF Board. He will continue to do the monthly reports thru the end of the fiscal year in June, while training someone to take over the Treasurer position.

Mary Wais thanked outgoing Board members for their fine work.

Dan Robertson reported that the January issue of the Crockett Signal is out, and features an article written by Brian Montgomery and an ad submitted by Jeanne Owens.

Jeanne Owens reported that there were some gifts for outgoing Board members that can be picked up at the office.

3 - TREASURER'S REPORT

Fred Clerici reported that the Crockett Recreation department has an allocated grant in the amount of \$100,000 for the installation of a retaining wall from Rolph Avenue, east on Pomona Street to the Community Center, repairing the steel fence and the installation of stairs from Pomona Street to the pool area. Since the time the grant was awarded, local volunteers and contractors have stepped forward to do the work. They have repaired the retaining wall and fence, and are going to begin on the stairs. The contractors are doing the work voluntarily and will only charge the Foundation for materials. CCF will continue to hold the money, and Crockett Recreation will submit invoices for materials.

Fred Clerici also presented the Treasurer's report for December 1 thru December 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$21,410.10 which included EBCF administration fees in the amount \$10,522.42 for the quarter ending September 2022. Total liabilities and equity through December were \$12,262,125.47. Marla Parada made a motion to approve the December Treasurer's report. Nancy Miller seconded the motion, and the motion carried unanimously.

Fred also presented the Treasurer's report for November 1 thru November 30, which included a year to date accounting on special funds, spreadsheets reflecting projected changed in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$9,253.68. Total liabilities and equity through November were \$11,958,677.84. Nancy Miller made a motion to approve the November Treasurer's report. Marla Parada seconded the motion, and the motion carried unanimously.

4 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy presented minutes from the December Board meeting. Fred Clerici made a motion to approve the Secretary's report and December minutes. Brian Montgomery seconded the motion, and the motion carried unanimously.

5 - SWEARING IN OF DIRECTORS

Brian Montgomery swore in Board members Paul Byer, Chuck Spoon and Mary Wais by having them recite the Crockett Community Foundation oath.

6 - CONSIDER FUNDRAISING ASSISTANCE PREAPPROVAL

The Crockett Scouts are requesting that they be placed on the CCF fundraising calendar for their February Pancake Breakfast and their May Fish Fry. Mary Wais made a motion to approve the Crockett Scouts for the February and May fundraising calendar. Gaunt Murdock seconded the motion, and the motion carried unanimously.

7 - APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Nancy Miller reported that the Project Funding Committee reviewed the submissions and found them satisfactory. Gaunt Murdock made a motion to approve the following fundraising assistance deposits. Paul Byer seconded the motion, and the motion carried unanimously.

Organization: Carquinez Model Railroad Society
Event: Open House
Amount: \$2123.60 (includes \$1000.00 CCF Contribution)

Organization: Carquinez Toy Train Operating Museum
Event: Open House
Amount: \$2101.48 (includes \$1000.00 CCF Contribution)

8 - ELECTION OF OFFICERS

Upon motions duly made (Paul Byer) and seconded (Mary Wais), the following persons were elected to the office indicated after the name of each.

Brian Montgomery	Chairperson
Gaunt Murdock	President
Chuck Spoon	Vice-President
Mary Wais	Secretary
Jeff Frankel	Treasurer

9 - COMMITTEE APPOINTMENTS

It was the consensus of the Board to put committee appointments on the February agenda.

10 - BOARD VACANCY

Chuck Spoon reported that a Board vacancy exists, and that the Board needs to appoint someone to fulfill a term ending December 2026. Jeanne Owens reported that she would be putting the application on our website and in the February issue of the Crockett Signal. She will also be putting a banner on the fence on Pomona and Rolph Avenue. The time line for the appointment is as follows: applications and statement of qualifications are due on February 23; candidates will be interviewed at the March 2nd Board meeting in open session (deliberations will be in closed session); new director will be sworn in at the April 6th Board meeting. Chuck encouraged Board members to look for potential candidates.

11 - BANK OF THE WEST SIGNATURE CARD

It was the consensus of the Board that Jeffrey Frankel, Mary Wais, Gaunt Murdock and Jeanne Owens be the signatories for the Bank of the West checking account.

12 - COMMITTEE REPORTS

There were no committee reports.

13 - FUTURE AGENDA ITEMS

Committee Appointments, Meeting with EBCF, In Person Meetings

14 - BOARD AND PUBLIC COMMENT

Jeanne Owens reported that she would miss working with the outgoing Board members.

15 - ADJOURNMENT TO FEBRUARY 3, 2022.

Chuck Spoon adjourned the meeting at 8:00 PM until **FEBRUARY 2, 2023.**

Respectfully submitted,

Jeanne Owens
Office Secretary