

**1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR**

The meeting was called to order at 7:04 PM by CCF Chairperson Brian Montgomery. Board members Paul Byer, Erin Mullen-Brosnan, Gaunt Murdock and Chuck Spoon were present. Jeff Frankel and Mary Wais were absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Ron Lehmer, Kent Peterson, Dan Robinson.

**2 – SWEARING IN OF NEW BOARD MEMBER ERIN MULLEN-BROSNAN**

Brian Montgomery swore in new Board member Erin Mullen-Brosnan by having her recite the Crockett Community Foundation oath.

**3 – PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS**

Dan Robertson reported that the April issue of the Crockett Signal is available, and features the CCF monthly ad, and an article by Brian Montgomery.

**4 – CONSIDER MICROGRANT APPROVAL**

The Carquinez Women’s Club is requesting \$1000 to purchase materials to refurbish the deck at the Old Homestead. Gaunt Murdock made a motion to approve a grant in the amount of \$1000.00 to the Carquinez Women’s Club. Chuck Spoon seconded the motion, and the motion carried unanimously.

**5 – CONSIDER FUNDRAISING ASSISTANCE PREAPPROVAL**

There were no fundraising assistance requests received in March. The Carquinez Model Railroad Society reported that had submitted a request, but Jeanne had not received it. They will resubmit and come to the May meeting to present their request.

**6 – CONSIDER APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS**

Jeanne Owens reported that the Project Funding Committee reviewed submissions from the JSBS Class of 2023 and the Crockett Improvement Association and found them to be satisfactory. Chuck Spoon made a motion to approve the following fundraising assistance deposits. Gaunt Murdock seconded the motion, and the motion carried unanimously.

Organization: JSBS Class of 2023  
Event: Bass Club Crab Feed  
Amount: \$2508.00 (includes \$1000.00 CCF Contribution)

Organization: CIA  
Event: Pancake Breakfast  
Amount: \$1771.96 (includes \$885.98 CCF Contribution)

## **7 – FINALIZE OFFICER POSITIONS**

Upon motions duly made (Chuck Spoon) and seconded (Paul Byer), the following persons were elected to the office indicated after the name of each.

Brian Montgomery	Chairperson
Gaunt Murdock	President
Chuck Spoon	Vice-President
Mary Wais	Secretary
Erin Mullen-Brosnan	Treasurer

## **8 – COMMITTEE APPOINTMENTS**

Rules and Regulations: Gaunt Murdock\*, Mary Wais, Nancy Rieser

Community Outreach: Gaunt Murdock\*, Erin Mullen-Brosnan, Aime Maricich,  
Dolores Morales

Project Funding Committee: Mary Wais\*, Kara Mitzel, Dolores Morales, Nancy Rieser  
Ron Wilson

Resource & Development Committee: Brian Montgomery\*, Paul Byer, Kara Mitzel

Finance: Erin Mullen-Brosnan\*, Brian Montgomery, Fred Clerici, Chuck Spoon

Election: Mary Wais\*, Erin Mullen-Brosnan, Dolores Morales

444 Loring Avenue: Gaunt Murdock\*, Jeff Frankel

## **9 – CONSIDER CPS REQUEST FOR STREET LIGHT MAINTENANCE**

Crockett Public Services is requesting reimbursement to the Street Light Maintenance Account in the amount of \$5736.81. This represents the following expenditures: Installation of customer provided light pole (\$1780.00), change out of customer provided lights (\$1335.00), replacement pole and installation (\$2621.81). Gaunt Murdock made a motion to reimburse CPS \$5736.81 for street light maintenance. Paul Byer seconded the motion, and the motion carried unanimously. The Board asked Kent to get estimates for the cost of replacement poles.

## **10 – CONSIDER WEBSITE ALTERNATIVES**

Jeanne Owens reported that our website has become obsolete. Dreamhost is requiring all sites to update due to security reasons, but were unable to update the CCF site.

Consequently, we are going to have to upgrade our site. Jeanne has contacted Dreamhost, and has a zoom meeting scheduled for April 11 to discuss website design. Gaunt Murdock is going to contact a local web designer. They will report back at the May meeting.

## **11 – CONSIDER PROPOSAL FOR HYBRID MEETING EQUIPMENT**

Brian Montgomery got a quote in the amount of \$52,592.29 to install hybrid meeting equipment at the Crockett Community Center multi-purpose room. Brian suggested that

CCF get another quote, or look for ways to reduce the cost. Brian will set up a meeting with Jim Labinski to go over options.

## **12 - TREASURER'S REPORT**

Jeanne Owens presented the Treasurer's report for March 1 through 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$15,620.24. Total liabilities and equity through March were \$12,835,961.87. Chuck Spoon made a motion to approve the March Treasurer's report. Gaunt Murdock seconded the motion, and the motion carried unanimously.

## **13 - SECRETARY'S REPORT AND APPROVAL OF MINUTES**

Jeanne Owens reported that CCF received grant applications from the Crockett Community Services District, Crockett Improvement Association, Carquinez Women's Club and Mindful Life. Jeanne also presented minutes from the March CCF Board meeting. Gaunt Murdock noted a correction on agenda item #5; change Brian Murdock to Gaunt Murdock. Chuck Spoon made a motion to approve the Secretary's report and March minutes, as amended. Erin Mullen-Brosnan seconded the motion, and the motion carried unanimously.

## **14 - IN PERSON MEETINGS**

It was the consensus of the Board to go back to in person meetings in May. Zoom will be available for those who cannot come in person. Jeanne will check the Community Center for availability.

## **15 - COMMITTEE REPORTS**

The driveway at 444 Loring Avenue has become a tripping hazard. Gaunt has contacted a contractor to get a price on driveway repairs or replacement, and will meet with him next week.

## **16 - FUTURE AGENDA ITEMS**

Oral Grant Presentations, Consider Proposal for Hybrid Meeting Equipment, Consider Purchase of light poles, Driveway Repairs at 444 Loring Avenue, CCF Website.

## **17 - BOARD AND PUBLIC COMMENT**

There was no Board or public comment.

**18 - ADJOURNMENT TO MAY 4, 2023.**

Brian Montgomery adjourned the meeting at 8:20 PM until **MAY 4, 2023.**

Respectfully submitted,

Jeanne Owens  
Office Secretary