

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order at 7:04 PM by CCF Chairperson Brian Montgomery. Board members Paul Byer, Gaunt Murdock, Chuck Spoon and Mary Wais were present. Jeff Frankel was absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Dan Robertson,

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

At the November Board meeting there had been a suggestion that Crockett improve its technology and purchase hybrid communication equipment. Brian Montgomery reported that the AV people came and looked at the meeting space at both the Community Center Multipurpose Room and 1 Rolph Park Drive. Brian will give a report when he receives a quote from the vendor.

Jeanne Owens reported that in December 2020, Heidi Petty had submitted a grant request to fund a children's area at the 2021 Shoreline Festival. Due to covid restrictions, the festival had to be cancelled. The Board encouraged her to re-apply when she was able to move forward with her event. It was the consensus of the Board to allow Heidi to submit an application, for the Board to consider outside of the regular grant cycle.

Dan Robertson reported that the February issue of the Crockett Signal is out and features an article written by Brian Montgomery and an ad submitted by Jeanne Owens.

3 – CONSIDER MICROGRANT APPROVAL

There were no microgrants received in January.

4 – CONSIDER FUNDRAISING ASSISTANCE PREAPPROVAL

The Crockett Lions Club is requesting that they be placed on the CCF fundraising calendar for their February Corned Beef and Cabbage dinner. Gaunt Murdock made a motion to approve the Crockett Lions Club for the February fundraising calendar. Chuck Spoon seconded the motion, and the motion carried unanimously.

5 – CONSIDER APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Mary Wais reported that the Project Funding Committee reviewed the submission and found it satisfactory. Gaunt Murdock made a motion to approve the following fundraising assistance deposit. Chuck Spoon seconded the motion, and the motion carried unanimously.

Organization: Port Costa Conservation Society
Event: Art Festival
Amount: \$3183.00 (includes \$1000.00 CCF Contribution)

6 - FINALIZE OFFICER POSITIONS

At the January Board meeting the Board approved the following slate of officers: Brian Montgomery (Chairperson), Gaunt Murdock (President), Chuck Spoon (Vice-President), Mary Wais (Secretary), Jeff Frankel (Treasurer). Since Jeff Frankel had been absent at the January Board meeting, it was the consensus of the Board to wait and elect a permanent Treasurer when the full Board is present. Brian Montgomery volunteered to act as interim Treasurer until a permanent Treasurer is elected.

7 - COMMITTEE APPOINTMENTS

It was the consensus of the Board to put committee appointments on the April agenda.

8 - BOARD VACANCY

Jeanne Owens reported that she has received one application for the Board vacancy. Applications and statement of qualifications are due on February 23, with candidates being interviewed at the March 2nd Board meeting.

9 - MEETING WITH EBCF

Brian Montgomery reported that EBCF is willing to meet with CCF. It was the consensus of the Board to invite EBCF to attend the April or May Board meeting.

10 - TREASURER'S REPORT

Jeanne Owens presented the Treasurer's report for January 1 thru 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$4,561.91. Total liabilities and equity through December were \$12,852,871.15. Chuck Spoon made a motion to approve the January Treasurer's report. Paul Byer seconded the motion, and the motion carried unanimously.

11 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Mary Wais presented minutes from the January Board meeting. Gaunt Murdock made a motion to approve the Secretary's report and January minutes. Chuck Spoon seconded the motion, and the motion carried unanimously.

12 - IN PERSON MEETINGS

After a lengthy discussion, it was the consensus of the Board to meet via Zoom in March. In person meetings will be on the agenda for the March Board meeting.

13 - COMMITTEE REPORTS

Mary Wais reported that over the course of the last several years she has pointed out the dangers of the CCF office driveway, and reported that she fell last week while walking up the driveway. Gaunt Murdock will work on getting an estimate to repair the driveway.

14 - FUTURE AGENDA ITEMS

Consider Shoreline Festival Grant, In Person Board Meetings, Board Vacancy/Candidate Interviews, Selection of Candidate, Consider Proposal for Hybrid Meeting Equipment, Driveway Repairs at 444 Loring Avenue.

15 - BOARD AND PUBLIC COMMENT

There was no Board or public comment.

15 - ADJOURNMENT TO MARCH 2, 2023.

Brian Montgomery adjourned the meeting at 8:00 PM until **MARCH 2, 2023**.

Respectfully submitted,

Jeanne Owens
Office Secretary