

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order at 7:00 PM by CCF Chairperson Brian Montgomery. Board members Paul Byer, Jeff Frankel, Erin Mullen-Brosnan, Gaunt Murdock, Chuck Spoon and Mary Wais were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Marianne McNamara, Jennifer Mihalovich, Dolores Morales, Lindsay Pannell, Dan Robinson, Ron Wilson.

2 – PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Dan Robertson reported that the May issue of the Crockett Signal is available, and features the CCF monthly ad, and an article by Brian Montgomery.

Lindsey Pannell reported that the Crockett Townwide Yard Sale is on Saturday, May 6th.

Mary Wais reported that the Crockett Community Services District is seeking people to fill a new commission to administer finances from the Measure L money. They are accepting applications through the end of May.

Erin Mullen-Brosnan reported that the Crockett Museum would be hosting a Memorial Day celebration at the Crockett Museum from 10:00 AM to 1:00 PM, followed by a concert in Rithet Park from 1:00 to 3:00 PM.

3 – CONSIDER MICROGRANT APPROVAL

The Carquinez Women’s Club is requesting \$1,000.00 to purchase replacement commercial parts for the irrigation system at the Old Homestead. Gaunt Murdock made a motion to approve a grant in the amount of \$1,000.00 to the Carquinez Women’s Club. Chuck Spoon seconded the motion, and the motion carried unanimously.

The Crockett Museum is requesting \$1,000.00 to pay for the band at the annual Memorial Day concert in Rithet Park. Mary Wais made a motion to approve a grant to the Crockett Museum in the amount of \$1,000.00. Chuck Spoon seconded the motion, and the motion carried unanimously.

4 – CONSIDER FUNDRAISING ASSISTANCE PREAPPROVAL

The Carquinez Model Railroad Society (CMRS) is requesting that they be placed on the CCF fundraising calendar for their June, October and December Open Houses. Gaunt Murdock made a motion to approve CMRS for the June, October and December Open Houses. Chuck Spoon seconded the motion, and the motion carried unanimously.

The John Swett Education Foundation (JSEF) is requesting that they be placed on the CCF fundraising calendar for their May (Shoreline Festival) and July (Sugartown Festival) Lemonade sales. Erin Mullen-Brosnan made a motion to approve JSEF for the May and July fundraising calendar. Brian Montgomery seconded the motion, and the motion carried unanimously.

The Port Costa Conservation Society (PCCS) is requesting that they be placed on the CCF fundraising calendar for parking at the May Townwide Yard Sale at the Port Costa School. Mary Wais made a motion to approve PCCS for the May fundraising calendar. Chuck Spoon seconded the motion, and the motion carried unanimously.

5 – CONSIDER APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Mary Wais reported that the Project Funding Committee reviewed submissions from the Italian Catholic Federation, Crockett Scouts and the Port Costa Conservation Society and found them to be satisfactory. Chuck Spoon made a motion to approve the following fundraising assistance deposits. Brian Montgomery seconded the motion, and the motion carried unanimously.

Organization: Italian Catholic Federation
Event: Corned Beef and Cabbage Dinner
Amount: \$4,862.75 (includes \$1,000.00 CCF Contribution)

Organization: Crockett Scouts
Event: Pancake Breakfast
Amount: \$2,108.84 (includes \$1,000.00 CCF Contribution)

Organization: Port Costa Conservation Society
Event: Grassroots Bluegrass Concert
Amount: \$7,101.73 (includes \$1,000.00 CCF Contribution)

6 – ORAL GRANT PRESENTATIONS

Grant applicants were given the opportunity to give a presentation on their application for grant money. After their presentation, Board members had the opportunity to ask questions. The Board will make final decisions on grant funding at the June 1 Board meeting to be held at the Port Costa School.

Crockett Community Services District

The Crockett Community Services District is requesting \$160,000.00 for ADA improvements to Alexander Park and to build an ADA accessible restroom at the Crockett pool. CCSD has secured funds in the amount of \$179,000.00 from a California Parks Prop 68 grant, and an \$80,000.00 from a grant from Contra Costa County. The total cost of this project is \$438,662.00.

Carquinez Women's Club

The Carquinez Women's Club (CWC) is requesting \$2,700.00 to purchase an AED for the Old Homestead. The Board encouraged the CWC to contact Dean Colombo (Crockett-Carquinez Fire Department) for his opinion on which AED device to purchase.

Crockett Improvement Association

The Crockett Improvement Association is requesting \$7,291.00 to upgrade the irrigation system at the downtown plaza.

Mindful Life

Mindful Life is requesting \$30,000.00 to support ongoing mental wellness programming at Rodeo Hills and Carquinez Middle School. The Board asked for proof of support of the program from the John Swett Unified School District and also the percentage of Crockett students attending Rodeo Hills Elementary and Carquinez Middle School.

7 – CONSIDER REPLACEMENT OF DECORATIVE LIGHT POLES

Kent Peterson had not submitted a budget for new light poles. This item will be placed on the June agenda.

8 – CONSIDER PROPOSAL FOR HYBRID MEETING EQUIPMENT

Brian Montgomery reported that he met with some individuals from town and what ended up being more directors than anticipated (the meeting should have been agendaized) to discuss installing hybrid meeting equipment in the multipurpose room at the Crockett Community Center. The main idea was to get the opinion of people that have actually have used the room to get a feel for what they want. James Labinski has been working with outside vendors getting quotes, etc. They will work with James to get an agendaized public meeting together sometime in the near future.

9 – CONSIDER WEBSITE ALTERNATIVES

Jeanne Owens reported that she received a quote in the amount of \$1,400.00 to rebuild and redesign the CCF website. Brian Montgomery was concerned that Dreamhost wanted the money upfront, and Jeanne had concerns about on-going maintenance. Brian and Jeanne will meet with Dreamhost to address these concerns.

10 – TREASURER’S REPORT

Erin Mullen-Brosnan presented the Treasurer’s report for April 1 through April 30, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation’s operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$2,945.09. Total liabilities and equity through April were \$12,875,247.38. Mary Wais made a motion to approve the April Treasurer’s report. Paul Byer seconded the motion, and the motion carried unanimously.

11 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Mary Wais reported on the following correspondence; a letter from Glenn Hummel regarding progress on the Crockett Dog Park; a letter and donation in the amount of \$10,000.00 from Phillips 66 to be passed through to the Crockett Scouts for their upcoming Washington DC trip. Mary Wais also presented minutes from the April CCF Board meeting. Erin Mullen-Brosnan made a motion to approve the Secretary's report and April minutes. Brian Montgomery seconded the motion, and the motion carried with 6 ayes and Gaunt Murdock abstaining.

12 - COMMITTEE REPORTS

The driveway at 444 Loring Avenue has become a tripping hazard. Gaunt is trying to obtain bids from local contractors, without success. He has contact Villa's Landscape to get a price on driveway repairs or replacement.

13 - FUTURE AGENDA ITEMS

Discuss and determine grant package, consider purchase of replacement light poles, driveway repairs at 444 Loring Avenue, CCF website.

14 - BOARD AND PUBLIC COMMENT

Dolores Morales reported that she had submitted two microgrant requests to support the Crockett Improvement Association. Jeanne Owens reported that she had not received them. The Board told Dolores to resubmit her requests, to be considered at the June CCF Board meeting.

15 - ADJOURNMENT TO JUNE 1, 2023.

Brian Montgomery adjourned the meeting at 8:45 PM until **JUNE 1, 2023**.

Respectfully submitted,

Jeanne Owens
Office Secretary