

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order at 7:10 PM by CCF Chairperson Brian Montgomery. Board members Paul Byer, Jeff Frankel, Erin Mullen-Brosnan, Gaunt Murdock, Chuck Spoon and Mary Wais were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Charles Cherezian and James Labinksi.

2 – PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Gaunt Murdock reported that there were open positions on the Crockett Sanitary Commission, Lighting and Landscape Commission, Police Liaison Committee and the Memorial Hall Advisory Committee. There is also a vacancy on the Crockett Community Services District Board.

3 – CONSIDER MICROGRANT APPROVAL

There were no microgrants received in August.

4 – CONSIDER FUNDRAISING ASSISTANCE PREAPPROVAL

The Carquinez Toy Train Operating Museum is requesting that they be placed on the CCF fundraising calendar for their October and December Train Shows. Gaunt Murdock made a motion to approve the Carquinez Toy Train Operating Museum for the October and December fundraising calendar. Chuck Spoon seconded the motion, and the motion carried unanimously.

5 – CONSIDER APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Mary Wais reported that the Project Funding Committee reviewed submissions received in August and found them to be satisfactory. Gaunt Murdock made a motion to approve the following fundraising assistance deposits. Chuck Spoon seconded the motion, and the motion carried unanimously.

Organization: Crockett Improvement Association
Event: Sugartown Festival Booth
Amount: \$401.74 (includes \$200.87 CCF Contribution)

Organization: John Swett Band Boosters
Event: Sugartown Festival
Amount: \$3000.00 (includes \$1000.00 CCF Contribution)

Organization: John Swett Class of 2024
Event: Sugartown Festival Parking
Amount: \$2,735.00 (includes \$1000.00 CCF Contribution)

6 – CONSIDER PROPOSAL FOR HYBRID MEETING EQUIPMENT

At the April meeting the Board was presented with a proposal for A/V equipment to enable remote meeting access in the multipurpose room at the Crockett Community Center. The bid was for \$54,592.29. It was the consensus of the Board that the committee look for ways to reduce the cost and come back to CCF with another quote. Brian Montgomery met with Jim Labinski (community volunteer) to look for other options. Mr. Labinski presented a reduced bid in the amount of \$41,000. This item will be placed on the October agenda for further discussion.

7 – DISCUSS LETTER TO FEDERAL GLOVER AND GENERAL DISCUSSION ON GRANT SEEKING

At the August meeting Gaunt Murdock had reported that he had received a letter from Federal Glover expressing his desire to meet with community groups regarding his potential fiscal support for projects. The consensus of the Board was that the Hybrid A/V equipment project would be an appropriate project to present for funding since it would benefit the entire community by broadening outreach, especially with respect to ongoing Covid concerns.

Brian Montgomery and Chuck Spoon drafted a letter in August to be sent to Supervisor Glover, which was planned to be sent by the current President of the CCF, Gaunt Murdock. Gaunt Murdock asked that the Board weigh in on the letter which was presented by Brian Montgomery and Chuck Spoon.

After a spirited discussion, it was the consensus of the Board that Brian Montgomery, as Chairman of the CCF, should send the letter to Supervisor Glover after Board review. There was continued discussion on the Community Center A/V project as it would benefit our various public organizations as well as enable a variety of classes, meetings and options for our aging public by simplifying the “Hybrid Meeting” experience and inclusion.

8 – APPROVE 2023-2024 BUDGET

Erin Mullen-Brosnan presented a draft of the FY 2023-2024 budget for Board approval. The Board had the opportunity to ask questions. Jeanne Owens noted that the amount budgeted for accounting and tax services was incorrect, and should be \$2200 instead of \$1200. Chuck Spoon made a motion to approve the 2023-2024 budget, as amended. Gaunt Murdock seconded the motion, and the motion carried unanimously.

9 – TREASURER’S REPORT

Erin Mullen Brosnan presented the Treasurer’s report for August 1 through August 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, and offered the status of the Foundation’s operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$4,915.11. Total liabilities and equity through August were \$13,598,073.31. Chuck Spoon made a motion to approve the August Treasurer’s report. Paul Byer seconded the motion, and the motion carried unanimously.

10 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Mary Wais presented minutes from the August CCF Board meeting. Erin Mullen-Brosnan made a motion to approve the Secretary's report and August minutes. Chuck Spoon seconded the motion, and the motion carried unanimously.

11 - COMMITTEE REPORTS

Brian Montgomery reported that the Resource and Development Committee would be meeting in September.

12 - FUTURE AGENDA ITEMS

A/V Proposal for the Crockett Community Center.

13 - BOARD AND PUBLIC COMMENT

There was no board or public comment.

14 - ADJOURNMENT TO OCTOBER 5, 2023.

Brian Montgomery adjourned the meeting at 8:40 PM until **October 5, 2023.**

Respectfully submitted,

Jeanne Owens
Office Secretary