

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order at 7:00 PM by CCF Chairperson Brian Montgomery. Board members Paul Byer, Jeff Frankel, Erin Mullen-Brosnan, Gaunt Murdock, Chuck Spoon and Mary Wais were present. Interested citizens in attendance included: Chris Scott, Dan Robertson.

2 – PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Mary Wais reported on the following events:

- Going away party for long time Crockett residents Howard Adams and Bob Hogan on October 14, 12:00 to 3:00 PM.
- Veteran’s Day celebration at the Crockett Museum from 10:00 AM to 2:00 PM.
- Al Zampa Memorial Bridge walk and 20th anniversary celebration on November 4. Meet at the Scout Hall at 10:00 AM to catch the shuttle to the bridge for the walk.
- Two dead birds have tested positive for West Nile virus. Avoid mosquitos and if you see a dead bird contact vector control.

3 – CONSIDER MICROGRANT APPROVAL

The Crockett Improvement Association is requesting \$1000.00 to fund a safe holiday kids and pet event at the plaza, and also to provide funds for an inspection of the water feature at the plaza. Erin Mullen-Brosnan made a motion to make a grant in the amount of \$1000.00 to the CIA for the Halloween event and water feature inspection. Jeff Frankel seconded the motion, and the motion carried unanimously.

4 – CONSIDER FUNDRAISING ASSISTANCE PREAPPROVAL

The John Swett High School PTSA is requesting that they be placed on the CCF fundraising calendar for their November Bocce Tournament. Erin Mullen Brosnan made a motion to approve the John Swett PTSA for the October fundraising calendar. Jeff Frankel seconded the motion, and the motion carried unanimously.

5 – CONSIDER APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Mary Wais reported that the Project Funding Committee reviewed submissions received in September and found the John Swett Education Foundation submission satisfactory. It was the consensus of the Project Funding Committee to not provide matching funds to the Carquinez Model Railroad Society as they submitted their deposit after the 60-day deadline and did not provide proof of deposit. Gaunt Murdock made a motion to not

provide matching funds to the Carquinez Model Railroad Society and to approve the following fundraising assistance deposit. Chuck Spoon seconded the motion, and the motion carried unanimously.

Organization: John Swett Education Foundation
Event: Sugartown Festival Lemonade Sales
Amount: \$3098.42 (includes \$1000.00 CCF Contribution)

6 - CONSIDER PROPOSAL FOR HYBRID MEETING EQUIPMENT

Brian Montgomery reported that he has not received a revised bid for the Hybrid Meeting Audio/Visual system; hopefully he will receive a statement of work before the November meeting.

7 - TREASURER'S REPORT

Erin Mullen Brosnan presented the Treasurer's report for September 1 thru September 30, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$18,913.25 Total liabilities and equity through September were \$13,067,343.74. Mary Wais made a motion to approve the September Treasurer's report. Gaunt Murdock seconded the motion, and the motion carried unanimously.

8 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Mary Wais presented minutes from the September CCF Board meeting. Jeff Frankel made a motion to approve the Secretaries report and September minutes. Chuck Spoon seconded the motion, and the motion carried unanimously.

9 - COMMITTEE REPORTS

Erin Mullen-Brosnan reported that the Community Outreach Committee has begun work on a CCF newsletter for possible publication in January 2024.

Brian Montgomery reported that the Resource and Development Committee met via zoom with Federal Glover regarding potential funding for an A/V project for the Community Center.

10 – FUTURE AGENDA ITEMS

Oral Grant Presentations, Hybrid Meeting Audio Visual System Proposal for the Crockett Community Center.

11 – BOARD AND PUBLIC COMMENT

Dolores Morales asked that the door knob on the lower level of the Foundation office be replaced.

12 – ADJOURNMENT TO NOVEMBER 2, 2023.

Brian Montgomery adjourned the meeting at 8:07 PM until **November 2, 2023.**

Respectfully submitted,

Erin Mullen-Brosnan
CCF Treasurer