

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The zoom meeting was called to order at 7:05 PM by CCF Chairperson Brian Montgomery. Board members Paul Byer, Jeff Frankel, Erin Mullen-Brosnan, Gaunt Murdock, Chuck Spoon and Mary Wais were present. Also present was Jeanne Owens. Interested citizens in attendance included: Jerry Littleton, Dolores Morales, Dan Rinaldi.

2 – PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Brian Montgomery reported that the January Crockett Signal was available for sale.

3 – ELECTION OF OFFICERS

Upon motions duly made and seconded, the following persons were elected to the office indicated after the name of each.

Mary Wais	Chairperson
Brian Montgomery	President
Chuck Spoon	Vice-President
Paul Byer	Secretary
Erin Mullen-Brosnan	Treasurer

4 – CONSIDER MICROGRANT APPROVAL

The Crockett Improvement Association (CIA) is requesting \$1000.00 to pay expenses for a pancake breakfast fundraiser to be held on March 10. Chuck Spoon made a motion to make a grant in the amount of \$1000.00 to the CIA to pay for expenses for a pancake breakfast fundraiser. Brian Montgomery seconded the motion, and the motion carried unanimously.

5 – CONSIDER FUNDRAISING ASSISTANCE PREAPPROVAL

The Crockett Scouts are requesting that they be placed on the fundraising assistance calendar for their February pancake breakfast and May fish fry. Mary Wais made a motion to approve the Crockett Scouts for the February and May fundraising calendar. Gaunt Murdock seconded the motion, and the motion carried unanimously.

The Crockett Lions Club is requesting that they be placed on the fundraising calendar for their February Corned Beef and Cabbage Dinner. Mary Wais made a motion to approve the Crockett Lions for the February fundraising calendar. Chuck Spoon seconded the motion, and the motion carried unanimously.

6 – CONSIDER APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Mary Wais reported that the Project Funding Committee reviewed the submissions received in January and found the submissions satisfactory. The submission from the Carquinez Model Railroad Society (CMRS) was not approved in December as they did not provide adequate deposit confirmation. It was the consensus of the Board to give CMRS until the February meeting to submit their paperwork. Chuck Spoon made a motion to approve the following

fundraising assistance deposits. Brian Montgomery seconded the motion and the motion carried unanimously.

Organization: Carquinez Toy Train Operating Museum
 Event: Holiday Train Show
 Amount: \$ 2239.36 (includes \$1000.00 CCF Contribution)

Organization: John Swett High School PTSA
 Event: Bocce Tournament
 Amount: \$2101.57 (includes \$1000.00 CCF Contribution)

Organization: John Swett Band Boosters
 Event: Recycle Drive
 Amount: \$948.04 (includes \$474.02 CCF Contribution)

7 - COMMITTEE APPOINTMENTS

Rules and Regulations: Gaunt Murdock*, Mary Wais, Nancy Rieser

Community Outreach: Gaunt Murdock*, Erin Mullen-Brosnan, Aime Maricich,
 Dolores Morales

Project Funding Committee: Mary Wais*, Kara Mitzel, Nancy Miller, Dolores Morales,
 Nancy Rieser, Ron Wilson

Resource & Development Committee: Brian Montgomery*, Paul Byer, Erin Mullen-Brosnan,
 Kara Mitzel

Finance: Erin Mullen-Brosnan*, Brian Montgomery, Fred Clerici, Chuck Spoon

Election: Mary Wais*, Dolores Morales

444 Loring Avenue: Gaunt Murdock*, Jeff Frankel

8 - RECONSIDERATION OF GRANT FUNDING DUE TO SHORTFALL

The Port Costa Community Garden Committee was to receive \$31,479.76 to \$34,479.76 (depending on the refund from CREEC's 2019 grant). Instead of the \$14,000 to \$17,000 that CREEC thought would be refunded to CCF, the refund from CREEC was only \$12,008. After a lengthy discussion Jeff Frankel made a motion to approve a grant in the amount of \$31,480 to fund necessary repairs to the Port Costa Community Garden that will be used for repairs, tools, upgrades, communal additions, and native plant additions and excludes the construction of a new fence. Chuck Spoon seconded the motion and the motion carried with 5 ayes, Gaunt Murdock voting no and Paul Byer abstaining.

9 - CONSIDER PROPOSAL FOR HYBRID MEETING EQUIPMENT

Brian Montgomery reported that he has not received a revised bid for the Hybrid Meeting Audio/Visual system; hopefully he will receive a statement of work before the February meeting.

10 - PUBLIC DISCUSSION OF FUTURE REDUCED BUDGET AND PLANNED INCOME

It was the consensus of the Board that due to a limited public presence, we would place this item on the February agenda. The Board had a lengthy discussion on CCF investment strategies.

11 - TREASURER'S REPORT

Erin Mullen Brosnan presented the Treasurer's report for December 1 thru December 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$17,697.05, (this included EBCF administration fees in the amount of \$10,788.48). Total liabilities and equity through December were \$14,524,308.53. Mary Wais made a motion to approve the December Treasurer's report. Chuck Spoon seconded the motion, and the motion carried unanimously.

12 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Mary Wais presented minutes from the December CCF Board meeting. Erin Mullen-Brosnan made a motion to approve the Secretary's report and November minutes. Brian Montgomery seconded the motion, and the motion carried unanimously.

13 - COMMITTEE REPORTS

Jeanne Owens reported that the calendars were ready, and would be mailed out soon. Erin Mullen-Brosnan reported that accompanying the calendars was a letter from the Board, and a two-page mini newsletter containing an article about the Crockett Museum (written by Kara Mitzel's daughter Mila) and mentioning all the organizations CCF supports.

Erin Mullen-Brosnan recommended that the Board schedule a Retreat. Brian Montgomery will start planning a Board Retreat. Jeanne Owens suggested that the Board utilize the Old Homestead.

14 - FUTURE AGENDA ITEMS

Hybrid Meeting Audio Visual System Proposal, Public Discussion of Reduced Income and Budget Future, Resource & Development Committee recommendations for promoting the Foundation.

15 - BOARD AND PUBLIC COMMENT

There was no Board or Public Comment.

16 - ADJOURNMENT TO FEBRUARY 1, 2024.

Brian Montgomery adjourned the meeting at 8:30 PM until **February 1, 2024.**

Respectfully submitted,

Jeanne Owens
CCF Office Secretary